

Calvary Murrieta Christian Schools

A Ministry of Calvary Chapel Murrieta

New Student Registration Guidelines & Procedures:

Welcome! You are about to begin the registration process for enrollment at Calvary Murrieta Christian Schools. The following information **must be** provided at the time of registration. All applications will be reviewed by the Registrar. If **ALL** paperwork is in order, a testing date will be set for your child. **Please read these requirements carefully.**

New Student Applications:

ALL blanks must be filled in, including social security numbers and ethnicity. Registration applications will only be accepted at the school administrative office located at 24225 Monroe Avenue. There is an application fee of \$75 cash for new students, which must be paid when you turn in your application. This fee is non-refundable.

PASTOR'S REFERENCE (completed annually):

IMPORTANT! Please follow these guidelines:

1. Fill out top portion of the form completely.
2. Include the names of anyone in your church leadership who knows you.
3. **IMPORTANT!** Attach a family photo with which you don't mind parting. This will help the pastor recognize your family as well as the school staff.
4. Take the form to your church office and turn it in to the receptionist. Do not deliver the form directly to your pastor or try to find someone to sign it for you.
5. For CCM members, the pastor's reference form will be forwarded to Sharol Morgan, the Registrar in the school administrative office after it has been signed.
6. Allow at least 2 weeks for the form to be signed and returned to Sharol Morgan before you come to the administrative office to pick it up.
7. For churches other than CCM, follow the same guidelines; however, contact your church office before picking up your form to ensure it has been signed.
8. **IMPORTANT!** You must have the signed pastor's reference form with you on the day you enroll or your paperwork will not be accepted.

CIF Eligibility Forms (10th-12th Grade Students Only):

These forms are to be filled out and signed for **all 10th-12th grade students**, even if you do not plan on participating in the sports program.

Teacher Recommendation Forms (Secondary Students Only):

Junior High and High School applicants are also required to submit two (2) completed teacher recommendation forms **with their application.**

Transcripts (10th-12th Grade Students Only):

High School students **must** submit copies of their transcripts with their application.

Testing:

All applicants will be required to pass an entrance test prior to acceptance into Calvary Murrieta Christian Schools. You will be notified of the results of your child's test within a few weeks of testing.

K4 Students:

Students entering the K4 program must turn 5 years old before the end of the school year to be eligible for the program.

Kindergarten Students:

All incoming Kindergarten students must be 5 years old on or before **September 1st**, to be considered for entrance to Calvary Murrieta Christian School. Children with birth dates in the month of September may be tested at the parent's request, but there is no guarantee of their acceptance into our Kindergarten program.

Interview for Junior High & High School Students:

It is a mandatory part of our admission procedure that Junior High and High School students and their parents interview with the administration prior to acceptance. At the time of acceptance, the tuition contract will be signed, and the balance of registration will be due.

**WE WILL NOT BE ABLE TO ACCEPT
INCOMPLETE
ENROLLMENT PACKAGES**
Please check to make sure you
have all documentation.

*Use this check list to ensure you have all required paperwork. At the time of enrollment, application packet **must include:***

	<i>Completed Application (all questions answered)</i>
	<i>\$75 Cash Application Fee (non-refundable)</i>
	<i>Signed Pastor's Reference</i>
	<i>Signed Statement of Faith</i>
	<i>Signed Parent Commitment Form</i>
	<i>COPY OF: Birth Certificate</i>
	<i>COPY OF: Immunization Record (see immunization insert)</i>
	<i>COPY OF: Most Recent Report Card</i>
	<i>COPY OF: Most Recent SAT Test</i>

Jr. High & High School Students must also include:

	<i><u>Completed</u> CIF Eligibility Forms (ALL 10th-12th grade students)</i>
	<i>Teacher Recommendation Forms (two per student)</i>
	<i>Transcripts (10th-12th grade students only)</i>